Board of Education
November 12, 2019 – Regular Meeting
Colchester Elementary School Cafeteria
316 Halls Hill Road

MEMBERS PRESENT: Chair Brad Bernier, Vice Chair Chris McGlynn, Mary Tomasi, Amy Domeika, Mitch Koziol, Mary Bylone, Jason Violette; Student Members Nick Janus and Shannon Hickey.

MEMBERS ELECT: Sue Hickey, Jessica Morozowich.

ADMINISTRATION PRESENT: Superintendent Jeffrey Burt, Bacon Academy Principal Matt Peel, William J. Johnston Middle School Principal Chris Bennett, Colchester Elementary School Principal Judy O'Meara, Jack Jackter Intermediate School Principal Elise Butson, Director of Teaching and Learning Charles Hewes, Director of Pupil Services and Special Education Kathleen Perry, Chief Financial Officer Maggie Cosgrove.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board Chair Brad Bernier called the meeting to order at 7:05 pm. First grade students Lochlan Fabry, Isaac Pensa, and Lylah Sawyer led the Pledge of Allegiance.
Chair Bernier presented each of the students with a pledge card for their participation.

Chair Bernier introduced Sue Hickey and Jessica Morozowich as the newly elected Board members. They will be seated at the December meeting.

2. ADDITIONS/CHANGES TO THE AGENDA

No additions or changes to the agenda were requested.

3. REPORT FROM SUPERINTENDENT

3.1 Communications - None

3.2 Recognitions/Celebrations

3.2.1 Innovators of the Month from Bacon Academy: Math Teacher Jeanne Bussiere and Senior Owen Lavender. Mrs. Bussiere has begun implementing Project-Based Learning in her Advanced Math classes which has her students designing their own projects to learn key mathematical concepts and apply them in real-world contexts to solve problems. Owen Lavender built an electric bass guitar from scratch in his engineering course last year and finished it over the summer. Owen was unable to attend this evening but a video presentation showed the steps to make the guitar and a demonstration of Owen playing the guitar.

Students Elizabeth Ladegard and Nathan Byrne presented projects they created to solve math problems. Elizabeth added that this class allows students to work at their own pace and is especially beneficial to students with learning disabilities. Elizabeth feels this class is amazing and it has become her favorite class.

Chair Bernier presented J. Bussiere with a Certificate of Recognition.

3.3 Presentations
3.3.1 Community Transition Academy of Colchester (CTAC) 18-21 Program
3.3.2 District Technology Update on Digital Conversion 5-year plan by Director of Teaching and Learning Dr. Charles Hewes and Director of Information Technology Darren Smith.
These items will be on a future agenda.

4. PUBLIC COMMENT

Danielle Pensa expressed her concern over recent busing problems and stated her support for the C3 Program.

Geoffrey Fabry also stated his support for the C3 Program.

5. PRIORITY DISCUSSION/ACTION ITEMS

5.1 Nurse's Contract Ratification
Discussion and possible action to ratify the July 1, 2019 to June 30, 2023 contract between the Colchester Board of Education and the Colchester Board of Education Nurses United Public Service Employees Union.
The Nurse's Contract Ratification was tabled to a future date.

5.2 Director of Human Resources Position Description
The Director of Human Resources position is to manage a comprehensive personnel program and direct the broad range of activities associated with human resources for the Town of Colchester and the Colchester Public Schools.
Motion by: M. Tomasi
to approve the new Director of Human Resources position description.
Second by: M. Bylone.
Vote: Unanimous to approve position description.

5.3 Deputy Chief Financial Officer Position Description
This position assists the Chief Financial Officer (CFO) in all aspects of daily operations of the combined Finance Department. This position involves the performance of a wide variety of professional accounting and financial control functions for a combined Finance Department.
Motion by: C. McGlynn
to approve the new Deputy Chief Financial Officer position description.
Second by: A. Domeika.
Vote: Unanimous to approve the position description.

5.4 Policies/Regulations Requiring Attention: First Readings (None at this time)

5.5 Grants/Other Financial (None)

5.6 Projected Enrollment to 2029
This report presents a 10-year projection of enrollment of students in Colchester Public Schools. Superintendent Burt reviewed the enrollment projection to 2029 with the Board.

5.7 Proposed School Year 2020-2021 Calendar

The proposed 2020-2021 school year calendar was developed by Superintendent Burt and the District Calendar Committee. This year there will be six early release days and three inclement weather days built into the calendar.

Motion by: M. Tomasi
to approve the proposed School Year 2020-2021 Calendar.
Second by: M. Koziol.
Vote: Unanimous to approve.

5.8 Update from the Board Chair

Chair Bernier thanked those Board Members who will be leaving for their service. Chair Bernier also stated that he is a strong advocate of the manufacturing/job training program at Bacon Academy and sees a lot of potential there. He hopes the Board will continue to support the program.

6. CONTINUED DISCUSSION/ACTION ITEMS

6.1 WJJMS Building Project Update

Some punch list items are still outstanding. The Building Committee will be holding a meeting November 14, 2019.

6.2 Policies/Regulations Requiring Attention (Second Readings)

6.2.1 Board Representatives (Bylaw 9140)

The Policy Committee reviewed this policy and recommended revisions.
Motion by: M. Tomasi
to approve the revised Bylaw 9140 Board Representatives.
Second by: J. Violette.
Vote: Unanimous to approve.

6.2.2 Student Members of the Board of Education (Bylaw 9160)

The Policy Committee reviewed this policy and recommended revisions.
Motion by: M. Bylone
to approve the revised Bylaw 9160 Student Members of the Board of Education.
Second by: M. Tomasi.
Vote: Unanimous to approve.

6.2.3 Orientation (Bylaw 9230)

The Policy Committee reviewed this policy and recommended revisions based on a policy recommended by CABE.
Motion by: M. Bylone
to approve the revised Bylaw 9230 Orientation.
Second by: M. Tomasi.
Vote: Unanimous to approve.

6.2.4 Board of Education Meetings (1120P)

The Policy Committee reviewed this policy and has recommended revisions based on a policy recommended by CABE.
Motion by: M. Bylone

to approve the revised Bylaw 1120 Board of Education Meetings.
Second by: M. Koziol.
Vote: Unanimous to approve.

7. CONSENT AGENDA .

7.1 Approval of Minutes
7.1.1 Minutes from October 10, 2019 Special Meeting
7.1.2 Minutes from October 15, 2019
7.1.3 Minutes from October 15, 2019 Special Meeting
7.1.4 Minutes from October 21, 2019 Special Meeting
7.2 Disposal of Obsolete Materials (None)
7.3 Notifications of Retirement/Resignation (None)
7.4 Field Trips (None)

Motion by: M. Tomasi
to approve the Consent Agenda as presented.
Second by: C. McGlynn.
Vote: Abstaining: M. Koziol (absent from meetings).
In favor: All others. **Approved.**

8. REPORTS FROM BOARD COMMITTEES- School Board Committee Reports

8.1 Policy
8.2 Budget
8.3 Personnel
8.4 Ad-Hoc Curriculum
8.5 Ad-Hoc Consolidation
No reports.

9 . REPORTS FROM BOARD LIAISONS - Members may report on items pertinent to school district business.
No reports.

10. BOARD ANNOUNCEMENTS and INFORMATION ITEMS

10.1 Next Meetings:

Meeting	Meeting Time	Date	Location
Policy Committee	6:30PM	November 25, 2019	BOE Conference Room
Personnel Committee	5:30PM	December 2, 2019	BOE Conference Room
Budget Committee	9:00AM	December 5, 2019	BOE Conference Room
Board of Education Meeting	7:00 PM	December 10, 2019	CES Cafeteria

10.2 Enrollment
10.3 Non-substantive policy changes (None)
10.4 Regulations (None)
10.5 Approved Committee Meeting Minutes
10.5.1 Policy Committee from May 20, 2019

10.5.2 Policy Committee from September 23, 2019
10.5.3 Budget Committee Minutes from October 10, 2019
10.6 Monthly Budget Reports
10.7 Health Insurance Reserve Analysis
10.8 Budget Transfers Under $5,000 (None)
10.9 Information Items (None)
No action taken.

11. PUBLIC COMMENT ON NEW ISSUES RAISED OR SUBJECTS DEVELOPED

On behalf of the Administrators, Principal Bennett thanked the outgoing Board members, Chair B. Bernier, M. Bylone and J. Violette for their service and leadership.

Superintendent Burt also thanked those Board members that are leaving and noted that he was appreciative of the help given to him by B. Bernier when Superintendent Burt came on as the new Superintendent and that he would be seeing Selectman-elect Bylone next week in her new office.

12. ADJOURNMENT

Chair Bernier adjourned this meeting at 8:04 pm.

Respectively submitted,

Mary Jane Slade
Recording Secretary